



*Women
Polytechnic*

INNOVATE

CREATE

DESIGN

EXPLORE



Prospectus

Your Learning & Career Partner

B.S. NEGI MAHILA PRAVIDHIK PRASHIKSHAN SANSTHAN

Previously Known as ONGC Polytechnic for Women

(The First & Most Prestigious Women Institute of Uttarakhand Since 1987)

Approved by AICTE, Affiliated to Uttarakhand Board of Technical Education, Roorkee (UBTER)

ONGC Campus, Kaulagarh Road, Dehradun (Uttarakhand)

About Us



Mrs. Shobhana Wahi
Founder

B.S. Negi Mahila Pravidhik Prashikshan Sansthan, popularly known as ONGC Polytechnic for Women, was established on 27th June 1987 by Mrs. Shobhana Wahi, wife of Col. S.P. Wahi, Honorable Ex-Chairman of ONGC, under the aegis of Mahila Samiti of ONGC. Ever since its inception Polytechnic has been engaged in its pursuit of imparting Technical Education in Uttarakhand and persistently pursuing the noble cause of Women Empowerment.

Objective

The Institute has contributed immensely towards the economic upliftment of Women in society by imparting Vocational Training and thus help them become financially independent at minimum possible fee structure.

Mission

- Women's Welfare and Empowerment.
- To provide Technical Education to the students in a competitive and progressive atmosphere enabling them to fulfill their dreams.

Diploma Courses Offered

S.No.	Course Name	Duration	Eligibility
1.	Fashion Design	3 years	10+
2.	Garment Technology	3 years	10+
3.	Textile Design	3 years	10+
4.	Interior Design	3 years	10+ (Maths, Science Compulsory)
5.	Modern Office Management & Secretarial Practice	2 years	10+2
6.	Post Graduate Diploma in Computer Application (PGDCA)	2 years	Graduate

Sansthan is a Technical Educational Institute registered under the Societies Registration Act 1860.

Admission & Selection Criteria

As per guidelines & tentative time schedules by Uttarakhand Board of Technical Education Roorkee (UBTER).

Tentative Times

December / January

February / March

May

June / July

Session

Types of Process

Advertisement given by the Board, for Joint Entrance Examination for Polytechnic (JEEP).

Entrance (JEEP) forms distribution & collection.

JEEP written examination.

Admission as per allocation from Board/as decided by Board.

July onwards.



*Eminent Personalities
who graced us with
their presence
and blessings*

Planting a Dream



Mrs. Margaret Alva, on 1st May 1988



Mr P. Chidambaram on 27th May 1988



A Visit by Mr. T.N. Seshan



Awarding Shobhana Wahi Scholarship

*Where dreams are woven into a reality.
Creating a brighter future.
Where dreams are woven into a reality.*

Diploma in Fashion Design

Duration : 3 Years | Eligibility : 10+ | Allotted Seats : 60

Fashion is a general term for a currently popular style of practice especially in clothing, footwear or accessories. Fashion refers to anything that is in current trend. Fashion is a term used as a synonym for glamour, beauty and style. It also applies to the prevailing mode of expression but quite often applies to personal mode of expression.

Fashion is something we deal with everyday. Even people who say, they don't care what they choose every morning, that say a lot about them and how they feel.

Fashion is a big business. More and more people are involved in buying, selling and the production of apparels.

This course helps the students to develop in them the creativity & ability to use different mediums. It not only provides the knowledge for garment making but also provides comprehensive insight into the basic knowledge about garments, fibers, yarns and accessories etc.

Every year maximum students are placed in different export houses, buying houses, production houses etc. as fashion coordinators, merchandisers etc. with a good package as a start.

Career Opportunities :

Fashion Designer • Fashion Coordinator • Merchandisers • Fashion Consultant • Free Lancer • Entrepreneur • Instructor • Fabric Inspectors • CAD Designer • Stylist • Accessories designer • Personal Shopper • Fashion Magazine/ Blogger & Fashion model

Diploma in Textile Design

Duration : 3 Years | Eligibility : 10+ | Allotted Seats : 30

The textile industry continues to be the second largest employment generating sector in India after agriculture. Textile Design is a design specialisation that involves creating designs for, printed fabrics, yarns, fibres, dyeing, embroidery, hand painting, woven, knitted and surface ornamented fabrics. This program is meant to provide students with an in-depth understanding of the colour, drawing, design, computer skills to plan, develop and produce textiles and textile products.

Career Opportunities

• Textile Designer • CAD designer • Merchandiser • Finishing Manager • Production Manager • Colourist • Fabric analyzer • Printing/Dyeing consultant • Fabric Resource Manager • Weaving or printing designer in Govt. and private sector • Entrepreneurs • Self employed/Freelancers

Diploma in Garment Technology

Duration : 3 Years | Eligibility : 10 | Allotted Seats : 30

Creativity needs vision, which can be best seen through garments. With the advent of information technology & globalization, the garment industry has been recognized as one of the fastest growing industry. This tremendous growth has given rise to a lot of employment opportunities.

At B.S. Negi MPPS, we train students in such a way that they find it easy and interesting to learn the technical aspects of garment manufacturing. This course not only includes stitching, designing, detailing and finishing the garment but also impart training on technical aspect of garment manufacturing machinery. The objective of this course is to inculcate technical and practical knowledge towards clothing area. The course makes the student skilled enough to work properly in the field of garment construction.

This course focuses on technical and technological aspects for machinery utilized in apparel industry in addition to pattern making, fashion illustration, textile science, basic designing and garment construction, English communication skills are also taught to improve our students' conversation skills.

Career Opportunities

Designer • Fashion illustrator • Pattern maker • Merchandiser • Entrepreneur • Production manager • CAD specialist • Sampling coordinator • Garment developer • Embroidery supervisor • Lecturer etc.

Diploma in Interior Design

Duration : 3 Years | Eligibility : High School with Maths & Science | Allotted Seats : 30

Interior design is the act or process of designing the interior, often including the exterior or a room or building. An interior designer is someone who coordinates and manages such projects. Interior design is a multifaceted profession that includes conceptual development, communication with the stake holders of a project and the management and execution of the design. Interior design is the process of shaping the interior space through the manipulation of spatial volume as well as surface treatment. This course is an introduction to the field of interior design. Topics of functional and aesthetic elements for residential interiors are covered emphasis is placed on principles and elements of design and the selection and organization of furnishings, floor and wall coverings, window treatments, lighting and accessories.

The scope of employment opportunities for interior designers is extensive. They can be employed by Architects or Architectural firms, builders, works department, hotels and resorts chains, hospitals, town planning bureaus, regional and metropolitan development works, private consultancies, studios and theatre and exhibition organizers. Interior design also offers excellent opportunities for those who wish to be self employed, or prefer working part time. In fact, it is one of the few professions where one can operate from home with minimum investment.

Career Opportunities

Lighting Design • Theater set design • Visual Merchandising • Museum & exhibition design • Furniture designer • Landscape designer • Showroom coordinators • Office space planner • Modular kitchen designer • Hotels & resorts designers • Free Lancer.

Diploma in Modern Office Management & Secretarial Practice

Duration : 2 Years | Eligibility : 10+2 | Allotted Seats : 30

The age of globalisation has envolved a tremendous revolution in all aspects of life. The professional qualification provides wide job opportunities. Therefore, Modern Office Management and Secretarial practice, Two Year Diploma course has acquired a great importance in the Modern Office Management. In old time Steno/Secretary use to take only dictation from his/her boss, but today Steno/Secretary should have basic knowledge of Computer and other equipments in addition to Shorthand.

Keeping in view the requirement of advance technology, this course comprises of : Computer Typing (Hindi/English), Shorthand (Hindi/English), English Communication, Professional Communication, Office Machinery & Equipment, Public Administration, Office Accountancy Practice, Principles of Office & Management, Basic knowledge of Computer, Tally, DTP & Internet, Employable Skills and Field Oriented Training . The Students get job opportunities in Govt. offices, Govt. Undertaking/Corporate Houses and in Private Sectors.

Career Opportunities

• Personal Assistant • Personal Secretary • Stenographer • Typist • Clerk • Front Office Manager • Data Entry Operator • Office Co-ordinator

Post Graduate Diploma in Computer Application

Duration : 2 Years | Eligibility : Graduate | Allotted Seats : 18

As we are in 21st century, the science and technology has introduced computers not only in the restricted areas of science, but made it part of our day to day life. In this regard PGDCA course is designed in providing education with the vital role especially in Hi-tech computer education.

This is the special course designed for the women to be equipped with computer knowledge. The course curriculum is divided in 4 semesters. During this course students are made aware of various computer languages like procedural, object-oriented and web based languages. Apart from this designing, photo editing, internet security & cyber laws and financial accounting (tally) are also the part of PGDCA curriculum.

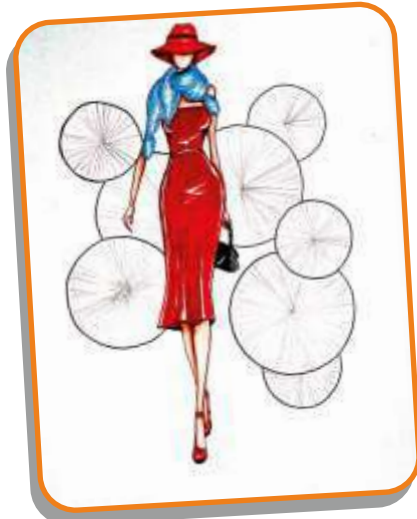
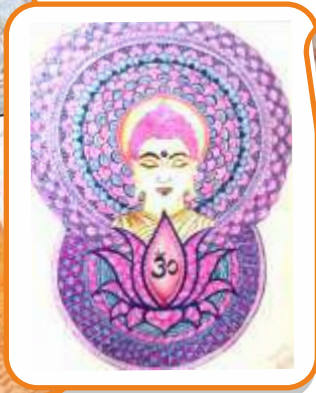
Computers are totally on LAN environment with broadband fiber connection/ wifi and with latest configuration.

Apart for the theoretical training more stress is given on practical training which enhances the efficiency of the students and make them perfect to get jobs in software industry, Government and Semi Government institutions as computer operator, programmer, web designer etc. depending upon area of perfection of the trainee.

Career Opportunities

Trained Graduate teachers (TGT) • Programmer • Junior Programmer • Web designer • Data entry operator • Desktop publishing operator • Account assistant • Faculty.

Learning & Exploring



Girls Undergoing Industrial Training



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Giving Is Beautiful



Blood Donation Camp organized by IMA Blood Bank.



Participation in World Aids Day Seminar organized by ONGC

Awareness Rally



Our students contributing in the Awareness for Healthy life.

Nurturing the Mother Earth "Harela" - Tree Plantation





Me The Indian



Being Playful



Climbing the Tough



Your Learning & Career Partner

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संस्थान के नियम और निर्देश

1. संस्थान का समय प्रातः 8:00 बजे से 4:30 बजे तक है। शिक्षण का समय प्रातः 8:30 बजे से अपराह्न 2:30 बजे तक है। आवश्यकतानुसार अतिरिक्त कक्षाओं हेतु छात्राओं को रोका जा सकता है।
2. छात्रा 80% उपस्थिति के लिए स्वयं जिम्मेदार होगी। अगर छात्रा की उपस्थिति 80% से कम होती है तो उसे सेमेस्टर परीक्षा में बैठने की अनुमति नहीं दी जायेगी।
3. शिक्षण समय के अंतर्गत कोई भी छात्रा बिना स्वीकृति के संस्थान परिसर नहीं छोड़ सकती जब तक उसके पास प्रधानाचार्या/अधिकृत अधिकारी की लिखित स्वीकृति न हो।
4. अगर कोई भी छात्रा 15 दिन तक बिना किसी पूर्व सूचना के कक्षा में अनुपस्थित रहती है तो कक्षा उपस्थिति पंजिका से उसका नाम काट दिया जायेगा तथा नियमनुसार निर्धारित शुल्क भरने के उपरान्त ही पुनः प्रवेश दिया जायेगा।
5. शिक्षक द्वारा दिया गया कार्य जिस तिथि पर जमा करवाना है उस पर ही जमा करवाया जाये। तिथि के उपरान्त कार्य देने पर प्राप्तांक काटे जा सकते हैं।
6. प्रथम सेमेस्टर में प्रवेश लेने वाली ऐसी छात्राएं जो देहरादून के बाहर से आती हैं उनके लिए प्रथम वर्ष हेतु संस्थान छात्रावास से प्रवेश लेना अनिवार्य है।
7. ग्रीष्मकालीन अवकाश के दौरान होने वाली ट्रेनिंग व शैक्षणिक यात्राओं हेतु अभिभावकों को प्रवेश के समय अनापत्ति प्रमाण पत्र जमा करना होगा।
8. संस्थान/हॉस्टल शुल्क जनवरी व जुलाई माह की 10 तारीख तक अनिवार्य रूप से जमा करवाया जाये अन्यथा निश्चित तिथि तक फीस न भरने पर नियमानुसार प्रतिदिन अर्थदंड लिया जायेगा।
9. प्रवेश के समय छात्रा अपने बैंक खाते की पासबुक की प्रथम पृष्ठ की छायाप्रति अवश्य जमा करवायें क्योंकि उसी के आधार पर सिक्वोरिटी मनी छात्रा के खाते में सीधे स्थानान्तरित की जाती है। पाठ्यक्रम की समाप्ति के तीन वर्ष के भीतर सिक्वोरिटी रिफंड हेतु दिए गए आवेदन स्वीकार होंगे। तीन वर्ष उपरान्त प्राप्त आवेदन पर विचार नहीं किया जायेगा।
10. जो छात्रायें पेइंग गेस्ट में रहेंगी उनके लिए "सराय एक्ट" के तहत पुलिस वैरिफिकेशन अनिवार्य होगा एवं इसकी सूचना संस्थान को देनी होगी। पेइंग गेस्ट में रहने वाली छात्रा अगर असमाजिक कार्यों जैसे कि ड्रग्स/नशा आदि में लिप्त पायी जायेगी तो उसकी पूर्ण जिम्मेदारी स्वयं उसकी होगी। छात्राओं से शिष्ट व्यवहार की अपेक्षा की जाती है। संस्थान समय के उपरान्त छात्रा की किसी भी गतिविधि हेतु संस्थान उत्तरदायी नहीं होगा। यदि कोई छात्रा किसी प्रकार के अनैतिक व्यवहार में लिप्त पाई जाती है, तो संस्थान के नियमनुसार उनके विरुद्ध अनुशासनात्मक कार्यवाही की जा सकती है।

11. अभिभावक अपना पूरा पता फोन नं. आदि की पूरी जानकारी संस्थान को दें और यदि इसमें कोई परिवर्तन होता है तो इसकी सूचना भी तत्काल संस्थान को दें ताकि समय-समय पर आपकी सुपुत्री की सूचना आपको प्रेषित की जा सके।
12. छात्रा को चाहिए कि वह संस्थान सम्पत्ति का उपयोग लापरवाही



Sufi Vocal Event by Spic Macay

से न करें। अगर छात्रा द्वारा संस्थान सम्पत्ति को किसी तरह का नुकसान पहुंचाया जाता है तो उसका हर्जाना छात्रा द्वारा भरा जायेगा।

13. संस्थान पुस्तकालय की पुस्तक फाड़ने/खोने पर छात्रा को उसका मूल्य देना पड़ेगा और पुनरावृत्ति करने पर पुस्तकालय सुविधा से वंचित कर दिया जायेगा।
14. छात्रा की किसी भी व्यक्तिगत सम्पत्ति (कपड़े /फोन/पैसा व अन्य कीमती सामान) के खोने/नष्ट होने हेतु संस्थान जिम्मेदार नहीं होगा।



Women's Day Celebration

15. अगर कोई छात्रा अनुशासनहीनता में लिप्त पायी जाती है तो उसे किसी भी छात्रवृत्ति/सकॉलरशिप हेतु स्वीकृत नहीं मिलेगी व उसे प्रतिनिधित्व पद से भी हटा दिया जायेगा।
16. संस्थान परिसर में धूम्रपान, मदिरा पान व किसी भी प्रकार के नशीले पदार्थ का सेवन निषेध है।
17. समस्त छात्राओं को अनिवार्य रूप से सूचित किया जाता है कि मासिक परीक्षा में छात्रा का सम्मिलित होना अनिवार्य है। मासिक परीक्षा में सम्मिलित न होने वाली छात्रा को मुख्य परीक्षा में बैठने की अनुमति नहीं दी जायेगी।
18. प्रयोगात्मक व सैद्धांतिक कार्य हेतु लेखन सामग्री स्वयं छात्रा की होगी। सिर्फ परीक्षा लेखन सामग्री संस्थान द्वारा उपलब्ध करवायी जायेगी।



Fresher's Day Celebration

19. प्रत्येक सेमेस्टर के आरम्भ में छात्रा को चाहिए कि वह निश्चित तिथि तक अपना नवीनीकरण/पंजीकरण अवश्य करवा लें जब तक कि उसका पाठ्यक्रम समाप्त नहीं हो जाता।
20. अनुसूचित जाति/अनुसूचित जनजाति/पिछड़ा वर्ग हेतु अनुमन्य छात्रवृत्ति योजनाओं के लिए संस्थान छात्राओं की सहायता करता है, जिस हेतु छात्रा को www.escholarship.uk.gov.in पर ऑनलाईन आवेदन करना होगा। ऑनलाईन आवेदन करने की पूर्ण जिम्मेदारी स्वयं छात्रा की होगी। समय पर ऑनलाईन आवेदन नहीं करने की स्थिति में संस्थान जिम्मेदार नहीं होगा।
21. प्रोस्पेक्टस/शुल्क जमा करवाने/परीक्षा परिणाम जानने हेतु छात्रा संस्थान वेबसाइट bsnegimahilapolytechnic.co.in के माध्यम से सम्पूर्ण जानकारी व विवरण प्राप्त कर सकती है।
22. सेमेस्टर शुल्क के साथ छात्रा को शैक्षिक भ्रमण व्यय की धनराशि अग्रिम रूप में जमा करवानी होगी।
23. स्थानान्तरण/चरित्र प्रमाण पत्र (माइग्रेसन एवं करेक्टर सर्टिफिकेट) प्राप्त करने के आवेदन पत्र के साथ अंतिम सेमेस्टर की अंकतालिका व हाईस्कूल की अंकतालिका की छायाप्रति देना

अनिवार्य है।

24. जिन छात्राओं का पाठ्यक्रम पूर्ण हो जाता है वह पाठ्यक्रम पूर्ण होने के तीन वर्ष के भीतर अपने सम्बद्ध दस्तावेज (अंकतालिका/डिप्लोमा/चरित्र प्रमाण पत्र /स्थानान्तरण प्रमाण पत्र) संस्थान से प्राप्त कर लें। तदोपरान्त संस्थान सम्बद्ध दस्तावेज हेतु उत्तरदायी नहीं होगा एवं विलंब शुल्क देय होगा।
25. प्रवेश निरस्त करवाने की स्थिति में ₹0 1000/- काटकर बकाया शुल्क वापस किया जायेगा किन्तु पाठ्यक्रम मध्य में छोड़ने की स्थिति में संस्थान के नियमानुसार शुल्क से कटौती करके बकाया शुल्क वापस किया जायेगा। पाठ्यक्रम छोड़ने की सूचना छात्रा को अपने अभिभावक द्वारा हस्ताक्षरित स्वीकृति के रूप में देनी होगी।
26. छात्राओं की रैगिंग पूर्णतया निषिद्ध है तथा शासनादेश के अनुसार यह संगीन अपराध है। रैगिंग करने वाली छात्रा को संस्थान से निलम्बित कर दिया जायेगा। प्रवेश के समय छात्रा को रैगिंग नहीं करने का शपथ-पत्र प्रस्तुत होगा।

RULES AND REGULATIONS FOR THE HOSTEL RESIDENTS

The B.S Negi MPPS Family welcomes our new students. Here, we look forward for an amicable existence in a friendly and disciplined environment. The rules stated as under are not to restrict the lifestyle goals of an individual. Infact, they are supportive towards adaptive and conducive approach to evolve as a student as eventually the students will step into a competitive world where discipline is the base of stability.

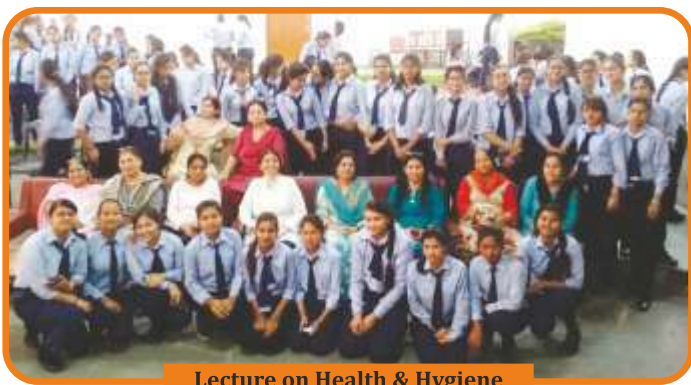
1. Hostel facility is available only for the outstation students of B.S.Negi MPPS. No student from some other institute is allowed to be a resident of the hostel.
2. All hostel charges are payable in advance for each Semester. Delay in the submission of the fee is liable to financial penalty.
3. Under no circumstances a Student is allowed to see a visitor other than whose Photograph has been submitted as the local guardian duly signed by the Parents (on Saturday & Sunday between 10.00 am to 5.00 pm only) . As far as possible every student of the Hostel should have a guardian in Dehradun..
4. The parents are advised to submit complete and



Pledge for Gender Equality

verified information about their residential address and contact information while getting their ward admitted to the hostel. Any changes if any in the later course should be duly informed to the warden. It is then the Warden's responsibility to get the details updated in the Institute's record.

5. Students should maintain cleanliness in hostel premises.
6. The students can go with their local guardians(LG) twice a month on for an overnight stay from Friday evening and be back by Sunday evening before the roll call (7:30 pm in summers and 6.00 pm during winters). It is compulsory that LGs come in person to take their ward for outing.
7. The students will be allowed home outings twice in a semester. In case of an emergency, a request from the parent has to be made and notified with the Principal, Warden and the respective class teacher.
8. If student overstay at her home or does not attend classes while being in hostel on any aspect the authorities are liable to take strict disciplinary action.
9. Students after reaching their home towns have to



Lecture on Health & Hygiene

inform the warden about their safe arrival. At the same time, it is duly a parent's responsibility to inform the hostel authorities about their ward's departure date, time and the mode of transport from her home town.

10. Before leaving for the hometown, a request letter duly signed by the parents and the permission to send the ward to hometown is absolutely mandatory.
11. Students are permitted to go to the market once on a weekday as per their requirement and on Saturdays and Sundays. However, they need special permissions duly signed by the subject teacher in case of procurement of course materials for weekday's outing. In case of a gazetted holiday, a student can avail an outing but the restricted outings will be limited to 3 times in a week. It is also stated that the girls should be back in the hostel by the prescribed time (6:00 pm in winters and By 7:30 in summers).
12. No student is permitted to enter the Hostel Kitchen or talk to the Catering Staff. Any complaints regarding quality of food, etc are to be made to the incharge of Mess Committee/Warden or directly to the principal. A complaint/suggestion register will be maintained to cater to grievances related to food or any other issues. The register will be monitored by the hostel committee and the administration.
13. The warden will report to the authorities (Administrative Head) on a daily basis along with the complaints, suggestions and make sure that the complaints if justified are removed.
14. Students are not allowed to use heaters, immersion rods, electric iron etc. in the dormitories. Any student found doing so will be fined accordingly. However, students will be provided with plug points outside the dormitories to cater to instant food needs like warm water etc. cooking under no circumstances is allowed inside the dormitory.
15. The main gate of the hostel will close at 7:00 pm in summers and at 6:00 pm in winters. The students are instructed to be in the premises before the respective closure time. In case of delay, the parents of the students should be informed via sms or a telephone call.
16. No student will be permitted to stay back in the hostel during the study hours of the institute. Only in a medical condition, the student maybe allowed to stay



Participation in Poster Competition organized by ONGC



Cooking Stall by Students on Women's Day

back with proper notification by the Warden to the Principal, respective faculty of the Institute as well as the parents.

17. Day Scholars will not be allowed to visit the hostel premises.
18. Precise information to be added- No refund will be applicable on boarding charges if a student decides to leave the hostel in the middle of a session. However, mess charges will be adjusted as per the rules of the Sansthan.
19. It is the responsibility of the Warden to keep a daily check of the resident students/visitor's entry in the guard's register and get it signed by the Principal every subsequent day.
20. The Institute will not bear any medical expenses of the resident student. In a medical condition if the student needs medical attention, the cost will be borne by the student herself.
21. Students required to attend the wedding and other social functions will require permission along with the invitation card (in case of a wedding) and proper proof for the latter).
22. The Institute will not be responsible for any loss/theft of the belongings of the students. The students are advised not keep cash more than Rs.1000/- and not to possess any valuables with themselves during their stay in the hostel.
23. It is expected from the resident students to keep their dormitories clean maintaining civic sense and cooperate in quality and hygienic living. Also, they are expected to conduct themselves with proper decorum and courtesies in the dorms and dining area.
24. Ragging is strictly prohibited in the Institute as well as the hostel. It is a punishable offence. Any student or students found indulging in this activity will be immediately expelled from the Institute.
25. The institute authorities (administration and the hostel committee) will conduct surprise checks/inspection periodically. The students of the best kept dormitory will be rewarded for their endeavour.
26. Any damage done to the hostel property by a student will invite a disciplinary action and will be liable for financial penalty for the damage caused.
27. Parents/Visitors can have meals at applicable rates when they come to visit their ward. No visitor is allowed to stay in the hostel beyond stipulated visiting hours.

Glamour Manifesto A Fashion Show



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Self Defence Demonstraion



International Yoga Day



Lecture on Health & Hygiene



Fire Fighters Demonstration



Reading Week



National Gold Star award presented to B.S. Negi MPPS, Dehradun for Outstanding Achievement in chosen field of activity by international Institute of Education and Management.



Only for Women

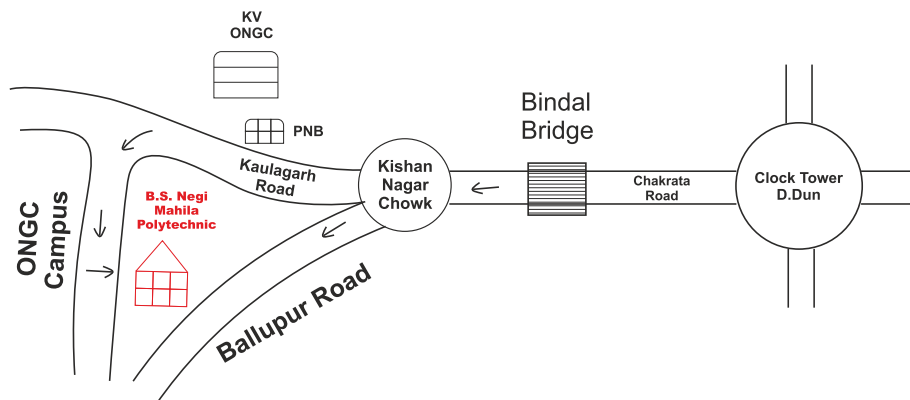
Experienced Faculty

Hostel Facility Available

No Age Bar

Facilities

- Library
- Computer Labs
- Carpentry Lab
- Exhibition Arena
- Fashion Lab
- Cafeteria
- Textile Lab
- Activity Hall
- Sports Complex



For Further Details Contact:

B.S. NEGI MAHILA PRAVIDHIK PRASHIKSHAN SANSTHAN

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